

**Quakers in Yorkshire
Trustees**
**Minutes for meeting
held at Carlton Hill on Saturday 17 June 2023**

Present: David Bunney, Pat Gerwat, Ruth McTighe, David Olver, Roy Love, Chris Petrie, Digby Swift, Richard Vesey.

Prevented: Peter Jarman.

Quaker Faith & Practice 29.02 (part of) was read in our opening worship.

QYT-2023-06-01. Minutes

The minutes of the meeting held on 18 February 2023 have been circulated electronically and received today. All Trustees minutes are on the QiY website.

QYT-2023-06-02. Clerk's Report

We receive paper QYT-2023-06-02 with the Clerk's report. This covers the following items: April quarterly meeting; July quarterly meeting; Yearly Meeting, Outreach Projects Committee, Nominations Committee, Local Development Worker, Youth Development Worker, Junior Holidays, Tabular Statement.

We hear that BYM have appointed Craig Barnett (Sheffield Central) as the next Yorkshire Local Development Worker. We wish him well in the role.

QYT-2023-06-03. Safeguarding

(a) 2023 safeguarding annual report

The 2023 safeguarding annual report is received (paper QYT-2023-06-03) and Ruth McTighe has spoken to it. The report uses the template provided by BYM for the use of area meetings.

There have been no safeguarding issues during the last year.

We have discussed how to display the safeguarding poster at quarterly meetings. We ask Arrangements Committee to consider the issue, for both in-person and online participants.

The Safeguarding Policy is due to review during the next year and Ruth and Liz will do the review.

We thank Ruth McTighe and Liz Schweiger for compiling the report.

(b) Safeguarding training guide

Ruth has compiled a helpful safeguarding training guide which we welcome and endorse.

We agree that Ruth will arrange induction training for us as trustees on Tuesday 18 July at 7.00pm. Training is valid for three years.

We agree to pay for the necessary training of trustees and QiY role holders using the 31:8 e-learning programmes.

QYT-2023-06-04. Youth activities

(a) Requests from the Under 19s Coordinating Group

We receive three requests from the Under 19s Coordinating Group (paper QYT-2023-06-03a) as follows:

(i) We approve the guidance regarding travel arrangements for children and young people to and from Under 19s QiY events. This has been slightly amended in the meeting. The guidance will be added to the Safeguarding Policy.

(ii) We endorse applying to grant-giving charities for assistance with attending Junior Holidays and Holiday School. Technically such applications will be in the name of Quakers in Yorkshire and we shall be glad to support them. If needed, the Clerk is authorised to endorse the applications.

(iii) We agree to fund a one-day training event planned by the Under 19s Coordinating Group this autumn for volunteers. We welcome the initiative.

(b) Recent youth activities

We have heard of the successful youth activities taking place across Yorkshire, including the Junior Holidays last weekend and Link Group at Doncaster. We thank Jo Baynham for his work and initiatives as Yorkshire Youth Development Worker.

We have briefly discussed options for coordinating youth activities. The Under 19s Coordinating Group is proving valuable in this role. We suggest that its name might be simplified to the QiY Under-19s Committee with a remit which includes supporting compliance with the regulatory and financial side of youth activities. The Clerk will draft new terms of reference, to be considered by the current Group.

We agree to consider options for continuing funding of the Yorkshire Youth Development Worker at our September meeting.

QYT-2023-06-05. Annual Report and Accounts

We receive the Annual Report and Accounts for 2022 which have been successfully examined by Crozier Jones, who we thank for their work. We approve the Annual Report and Accounts for 2022.

After the QiY meeting on 15 July, the accounts will be filed with the Charity Commission. We thank Chris Petrie for the preparation of the annual accounts.

We agree to re-appoint Crozier-Jones as the examiner of our accounts for the year ending 31 December 2023.

QYT-2023-06-06. Financial matters

(a) Financial report

The Treasurer, Roy Love, has introduced the summary of finances for the year so far (paper QYT-2023-06-05). These are satisfactory.

We agree to defer the budget consideration until our September meeting when current year income and expenditure is likely to be better known.

(b) Business Plan

We receive a draft Business Plan from Roy, who has spoken to it. This includes our major financial risks leading to a new reserves policy.

We have discussed the Plan and ask that it is updated for our next meeting.

We thank Roy for this initiative.

(c) Applications for grants

(i) We have received an application from Huddersfield Meeting requesting a grant towards implementing items on a recent Fire Risk Assessment with a likely cost of around £12,000. We agree to offer a grant from the Forrest Fund for £2,000.

This will only be paid when Huddersfield meeting have approved estimates for the cost of the work.

(ii) We have received an application from a Friend at Sheffield Central Meeting for a grant to enable the inclusion of a wheelchair using Young Quaker at this year's Yorkshire Friends Holiday School. The application satisfies the criteria for support from the General Meeting Charity. We approve a grant of £400.

QYT-2023-06-07. Easter Settlement

We receive a report on the 2023 Easter Settlement and its finances (paper QYT-2023-06-06) and Chris Petrie has spoken to it.

The event was successful with 48 adults, 9 young people and 2 babies enjoying a weekend of talks, discussion and fellowship.

The accounts show that the QiY subsidy totalled £2,934.39. This covers part, or all of, the fees for young people, speakers and helpers of young people.

We have received the following minute from the Planning Group:

We are the Easter Settlement 2024 Planning Group and ask that the Quakers in Yorkshire Trustees advise us as soon as possible after their meeting on 17th June of the extent of the QiY subsidy for Easter Settlement 2024.

We will provide the Planning Group with an indication of the QiY subsidy after we have agreed an overall budget in September.

QYT-2023-06-08. BYM Memorandum of Understanding

The Clerk has briefed us on the proposed BYM Memorandum of Understanding between BYM and area meetings and regional bodies. The draft text is received in paper QYT-2023-06-07. Consultation meetings were held in March and April.

We confirm that Quakers in Yorkshire is willing to sign the Memorandum of Understanding when it has been formally approved.

QYT-2023-06-09. Simplifying charitable functions

The Clerk has given an oral report on progress with the Group considering how to simplify charitable functions in Yorkshire. To date six AMs have appointed representatives whilst Leeds AM are in the process of finding a Friend.

A first meeting has been held and it has been agreed to review a number of models for simplification.

QYT-2023-06-10. QiY and the York schools

The Clerk has given an oral report on possible developments in the relationship between QiY and Bootham and The Mount.

QYT-2023-06-11. Organisational structure

We receive the updated organisational structure as discussed at our last meeting (paper QYT-2023-06-08).

QYT-2023-06-12. Date of next meeting

We hope to meet on Saturday 16 September 2023 at Carlton Hill, 10.30 to 13.00

David Olver, 17 June 2023